

# **RtI Referral Process**

- Step 1 Teacher Identifies area of Concern in Classroom based on student work, observations, and/or assessment data.
- Step 2 Contact Guidance Counselor and Parent  
(Fill out Tier II Referral (Form A))
- Step 3 Document behaviors/strategies  
(Data Sheet (Form B))
- Step 4 Complete Social/Emotional Issues Checklist (Form C) (if applicable)
- Step 5 Return all forms to Guidance Counselor